

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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## To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 28<sup>th</sup> September 2023 – a week later than normal**. Please arrive promptly.

Sarah Wills.

Clerk to the Council

**PUBLIC QUESTION TIME:** Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

## AGENDA

1. To accept apologies on behalf of absent members.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 17<sup>th</sup> August 2023.
4. **Planning Matters**
  - 4.1 To consider Planning Application 23/02622/PLF | Construction of two storey extension to side incorporating existing garage and mezzanine within extended roof, dormer to rear, single storey extension to rear | 32 Park Lane, Wilberfoss.
  - 4.2 To consider Planning Application 23/02292/STPLF | Erection of 69 dwellings, open space, landscaping and associated infrastructure | Land South of Mill Farm, Mill Lane, Wilberfoss.
  - 4.3 To consider Planning Application 23/02411/PLF | Erection of a single storey extension to rear and construction of a pitched roof over existing garage | 12 Willow Park Road, Wilberfoss.
5. **Ward Councillors' Reports for information:** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. **Urgent Decisions** To receive notification of any urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 To learn from the Clerk of the success of the Do it for East Yorkshire funding bid to purchase community PA equipment and to be briefed about progress.
  - 7.2 To receive any update on this year's Quarry Grant funding allocation.
  - 7.3 To receive notification of the outcome of the Clerk's enquiries of the Flood & Coastal Risk Management team, regarding proposed drainage works to Becksides, Wilberfoss.
  - 7.4 To receive any update from Cllr Savage regarding the FTTP fibre project being undertaken by Openreach.

8. ***Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).***
- 8.1 To consider an invitation to a Nature Recovery Event, hosted by the Trustees of the Friends of the Lower Derwent Valley Conservation Group and the Carstairs Countryside Trust, taking place at Elvington Air Museum on 30<sup>th</sup> September 2023.
9. ***Councillors' Reports and items for future Agendas – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***
10. ***Administration Matters***
- 10.1 Nothing to report at the time of setting the Agenda.
11. ***Finance (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)***
- 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).

Clerk/RFO